

R UNCLAS 161310Z NOV 06 COMMFRG3

TO INTEL SPT BN(uc)  
4TH CIVAFFAIRSGRU(uc)  
3RD CIVAFFAIRSGRU(uc)  
4TH ANGLICO(uc)  
3RD ANGLICO(uc)  
CG MARCORMOBCOM KANSAS CITY MO(uc)  
CG 4TH MLG(uc)  
CG 4TH MLG G1(uc)  
CG 4TH MAW(uc)  
CG 4TH MAW G1(uc)  
CG 4TH MAR DIV(uc)  
CG 4TH MAR DIV G1(uc)  
AL 13775(UC)  
CC CMC WASHINGTON DC MRA RA(uc)  
COMUSMARCENT G1(MC)  
COMUSMARCENT(MC)  
COMMARFORRES G1(uc)  
CMC WASHINGTON DC MRA MI(uc)  
COMMARFORPAC G1(uc)  
COMMARFORRES CMD CTR(uc)  
COMMARFORRES BUD OFF(uc)  
COMMARFORCOM G-1(uc)  
CG I MEF G-1(uc)  
CG II MEF G1(uc)  
COMMARFORPAC(uc)  
COMMARFORRES G2(uc)  
COMMARFORRES G4(uc)  
COMMARFORRES G5(uc)  
COMMARFORRES G6(uc)  
COMMARFORRES G7(uc)  
COMMARFORRES G8(uc)  
COMMARFORRES SJA(uc)  
COMMARFORRES G3(uc)  
COMMARFORCOM(uc)

UNCLAS

SUBJ:UPDATED CHANGE 5 TO ADMINISTRATIVE GUIDANCE AND INSTRUCTIONS  
MSGID/GENADMIN/COMMARFORRES G1// POC/R.C. PORCHE/GS-12/G-1 OPS/-  
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REF/A/MSG/MFR/010044Z NOV 06// REF/B/DOC/MFR/11JAN05// REF/C/DOC/USC  
TITLE 10// REF/D/MSG/CMC/180701Z MAY 03// NARR/A IS COMMARFORRES CHANGE  
5 TO ADMINISTRATIVE GUIDANCE AND INSTRUCTIONS FOR  
MOBILIZATION/ACTIVATION, AND DEMOBILIZATION /DEACTIVATION OF MARINE  
FORCES RESERVE UNIT AND DETACHMENT PERSONNEL (MARFORRES ADMIN LOI FOR  
MOB/DEMOB), REF B IS THE MARFORRES ADMIN LOI FOR MOB/DEMOB, REF C IS  
THE UNITED STATES CODE, TITLE 10, AND REF D IS ALMAR 032-03 (POLICY FOR  
RETURN AND REUNION OF MARINES)// RMKS/1. SITUATION. EFFECTIVE  
IMMEDIATELY, THE GUIDANCE CONTAINED IN REF (A) IS CANCELLED AND SHOULD  
BE REPLACED WITH THE INFORMATION CONTAINED HEREIN.  
2. MISSION.  
2.A. REF (B) IS UPDATED AND CLARIFIED AS OUTLINED IN THIS MESSAGE.  
2.B. THE "90-DAY TRANSITION POLICY" ESTABLISHED FOR SMCR MARINES WAS  
INITIATED WHEN SMCR UNITS WERE ISSUED ACTIVATION ORDERS FOR A PERIOD OF  
12 MONTHS, YET WERE DEPLOYING FOR SHORTER PERIODS. THE POLICY ALLOWED

MARINES TO REMAIN ON ACTIVE DUTY FOR A PERIOD OF "UP TO 90 DAYS" FOLLOWING THEIR RETURN TO THEIR RTC. AT NO TIME WERE UNIT COMMANDERS AUTHORIZED TO EXTEND MARINES BEYOND THE 12 MONTH ACTIVATION AUTHORITY AS PRESCRIBED BY CMC (PP&O).

2.C. DUE TO SMCR UNITS BEING ACTIVATED EARLIER IOT ALLOW FOR A MORE RIGOROUS PRE-DEPLOYMENT TRAINING, A 90-DAY TRANSITION PERIOD IS NOT ALWAYS POSSIBLE WITHIN THE ESTABLISHED 12 MO ACTIVATION AUTHORITY. WHILE ENSURING OUR DEACTIVATING MARINES ARE AFFORDED AN OPPORTUNITY TO DECOMPRESS AND TRANSITION, THE JUDICIOUS USE OF MOBILIZATION TIME PURSUANT TO SECTION 12302 OF REF (C) IS OF PARAMOUNT IMPORTANCE IOT ALLOW FOR GREATER FLEXIBILITY AND AVAILABILITY OF FORCES WHEN PLANNING FOR FUTURE ROTATIONAL REQUIREMENTS.

2.C.1 THE MISINTERPRETATION AND APPLICATION OF THIS TRANSITIONAL AND DECOMPRESSION TIME NECESSITATES CLARIFICATION. THE INTENT SURROUNDING THE POLICY CONTAINED IN PARA 8000 OF REF (B) REMAINS UNCHANGED IN THAT THE TRANSITIONAL TIME ALLOTTED TO DEACTIVATING MARINES DOES NOT CONSTITUTE AUTHORITY FOR AN ACTIVATED MARINE'S EAS /ECC TO BE EXTENDED BEYOND THE 12-MONTH ACTIVATION AUTHORITY AS PRESCRIBED BY CMC (PP&O) WITHOUT ADDITIONAL AUTHORITY DIRECTED BY CMC (PP&O) OR AUTHORIZED BY CMC (MPP-60). THE GUIDANCE CONTAINED HEREIN CLARIFIES THE POLICY SURROUNDING THE TRANSITION TIME ALLOWABLE. IT HAS NEVER BEEN THE INTENT TO GUARANTEE A DEACTIVATING MARINE A PREDETERMINED OR PRESCRIBED NUMBER OF DAYS TO REMAIN ON ORDERS FOR THE PURPOSE OF TRANSITION.

2.C.2. COMMANDER'S ARE REMINDED OF THE COMMANDANT'S POLICY SURROUNDING THE RETURN AND REUNION OF MARINES IN REF (D). AS NOTED IN REF (D), MARINES SHOULD BE AFFORDED AN OPPORTUNITY TO DECOMPRESS AND REINTEGRATE INTO SOCIETY. PARTICULAR EMPHASIS MUST BE PLACED ON RESERVE MARINES RE-ENTERING CIVILIAN LIFE AND EMPLOYMENT AFTER DEACTIVATION. FOR EXAMPLE, MARINES HAVE NOT DRIVEN THEIR POVS FOR MONTHS, AND THEY NEED TO RE-FAMILIARIZE THEMSELVES WITH THEIR VEHICLES AND LOCAL TRAFFIC LAWS.

3. EXECUTION. REPLACE PARA 8000 OF REF (B) WITH THE FOL:

8000. DEMOBILIZATION TIMELINE

1. UPON RETURNING TO THE RTC AFTER BEING RELEASED BY THE GFC, COMMANDERS ARE DIRECTED TO ENSURE THAT THE DEACTIVATION OF SMCR MARINES IS EXECUTED IN A TIMELY MANNER. PRIORITY SHOULD BE PLACED FIRST ON THE EFFICIENT COMPLETION OF THE OUT PROCESSING REQUIREMENTS CONTAINED IN PARAGRAPHS 7001 AND 7002 OF THIS LOI AND SECONDLY, COMMANDERS SHOULD CONSIDER THE INDIVIDUAL MARINES' TRANSITIONAL REQUIREMENTS. IMMEDIATELY UPON RETURNING TO THE RTC, MARINES WILL COMPLETE ALL PRESCRIBED MEDICAL AND ADMINISTRATIVE OUT-PROCESSING. ALLOWING MARINES RETURNING FROM COMBAT TO EXECUTE UNIT DEMOBILIZATION REQUIREMENTS (I.E. RETROGRADE OF EQUIPMENT, PREVENTIVE MAINTENANCE OF GEAR, CLEANING OF WEAPONS, ETC) WHILE SURROUNDED BY THEIR FELLOW MARINES GREATLY ENHANCES THE MEMBER'S ABILITY TO DECOMPRESS AND ADJUST TO LIFE IN CONUS AND OUTSIDE OF THE AOR.

2. COMMANDERS MUST ENSURE ALL OUT-PROCESSING REQUIREMENTS AND DEACTIVATION PROCESSING ARE COMPLETED WITHIN THE CONSTRAINTS OF THE UNIT'S 12 MONTH ACTIVATION AUTHORITY.

3. MEMBERS CHOOSING TO SELL BACK ACCRUED LEAVE AND NOT EXECUTE LWAS, WILL DEACTIVATE UPON COMPLETION OF OUT-PROCESSING AND SELL BACK ANY LEAVE ACCRUED. THE EXECUTION OF LWAS SHOULD BE COMPLETED WITHIN THE UNIT'S 12 MONTH ACTIVATION AUTHORITY AS DIRECTED BY CMC (PP&O). IN THOSE INSTANCES WHERE THE MARINE WISHES TO TAKE ACCRUED LEAVE AS

LWAS; AND DUE TO OPERATIONAL COMMITMENTS, OR UNUSUAL CIRCUMSTANCES; THE MARINE WAS NOT AFFORDED AN OPPORTUNITY TO COMPLETE LWAS WITHIN THE UNIT'S 12 MONTH ACTIVATION AUTHORITY; MARADMIN 45-03 PROVIDES THE AUTHORITY FOR A MARINES' ORDERS TO BE EXTEND (PURSUANT TO U.S.C. TITLE 10, SECTION 12301(D)). REQUESTS FOR SUCH EXTENSIONS MUST BE SUBMITTED TO THE RESPECTIVE MSC (G1) FOR ADJUDICATION. JUSTIFICATION MUST BE PROVIDED TO INDICATE THE CIRCUMSTANCES WHY THE MARINE WAS NOT AFFORDED AN OPPORTUNITY TO EXECUTE ACCRUED LEAVE AS LWAS. REQUESTS SHOULD CLEARLY DEFINE THE CIRCUMSTANCES AS OPERATIONAL, OR UNUSUAL. AUTHORIZING AN EXTENSION FOR THE PURPOSE OF EXECUTING LWAS IS NOT INTENDED FOR THE COMPLETION OF ADMINISTRATIVE REQUIREMENTS (FITNESS REPORTS, AWARDS, AFTER ACTION REPORTS, ETC.). AT NO TIME ARE MSCS AUTHORIZED TO APPROVE EXTENSIONS BEYOND THE UNIT'S ACTIVATION AUTHORITY FOR ANY OTHER REASON THAN FOR THE PURPOSE OF EXECUTING LWAS.

4. THIS POLICY IS NOT INTENDED TO CIRCUMVENT THE LEGAL HOLD PROCESS AS DEFINED IN MARADMIN 257/03, NOR IS IT INTENDED TO REPLACE THE MEDICAL HOLD REQUIREMENTS AS STATED IN MARADMIN 259/04. LEGITIMATE AUTHORIZATIONS FROM BUMED FOR MEDICAL HOLD ALLOW FOR THE MARINE TO BE EXTENDED BEYOND THE MARINE'S ESTABLISHED EAS/ECC.

5. IF LOCAL UNIT REQUIREMENTS EXIST THAT REQUIRE A MEMBER TO BE RETAINED ON ACTIVE DUTY BEYOND THE EXPIRATION OF THE MARINE'S EAS/ECC, THEN COMMANDERS MUST UTILIZE THE ADSW PROGRAM AND LOCAL ADSW UNIT FUNDS. IF LOCAL UNIT FUNDS ARE NOT AVAILABLE, COMMANDERS MAY REQUEST ADDITIONAL FUNDS THROUGH THEIR CHAIN OF COMMAND FROM THEIR MSC (FISCAL BRANCH).

4. ADMINISTRATION AND LOGISTICS

4.A. ADMINISTRATION. THIS MESSAGE CANCELS REF (A) AND CONSTITUTES AUTHORITY TO AFFECT THE DIRECTED CHANGES TO REF (B).

4.B. LOGISTICS. N/A.

5. COMMAND AND SIGNAL

5.A. REF (B) IS CURRENTLY UNDER REVISION. TIMELINESS IN PUBLISHING THE CHANGE CONTAINED IN THIS MESSAGE REQUIRED IMMEDIATE RELEASE VIA MESSAGE. BY DIRECTION OF THE COMMANDER, MARFORRES, REF (B) WILL BE UPDATED AND MAINTAINED BY THE MARFORRES G1/OPS SECTION UNDER THE MANPOWER HOME PAGE <http://www.mfr.usmc.mil/HQ/G1/> 5.B. MSC COMMANDERS ARE DIRECTED TO READ THIS MESSAGE TO ALL SUBORDINATE UNITS.//